

**Decisions of the  
Worldwide Meeting of the Coordinators  
on 17<sup>th</sup> to 19<sup>th</sup> September 2015 in Kathmandu/Nepal  
for the preparation of the 2nd World Women's Conference 2016**

<b>Decisions:</b>	
1	Due to the change of the political situation the agenda of the meeting is changed. The first day the following topics will be discussed: agenda, rules of procedure, continental/ regional reports, the situation in Nepal and the monitoring of the decisions of 4 <sup>th</sup> World Coordinators Meeting held in Kathmandu, March 2015. The second and third day, the topics on the agenda are the preparation of the 2 <sup>nd</sup> WWC 2016, the finances and the resolutions. The second day there will be a press conference, combined with a ceremony of the handing over of the board to the principal of the Maga Pauwa Secondary school. Unanimous
2	The draft of the <b>rules of procedure</b> is accepted with changes. The sentence “the required majority basic documents is 80 percent” was eliminated for this meeting because the coordinators cannot decide upon basic documents. The meeting will make decisions with the majority of 51% and not with 50%. The next sentence was decided to be eliminated. Instead of voting at the end of discussions, we will ask: any objections? Any abstentions? Then knock on the table to express our agreement. Unanimous
3	<b>The WWC will take place in Nepal Kathmandu in March 2016 in spite of all difficulties. “all together we can do it”.</b> Unanimous
4	We confirm that we use the call, “Women are climbing the highest mountains“ in all countries and in our international relationships for the preparation of the 2 <sup>nd</sup> WWC. We confirm the decision, that there will be a call of the 8 women's organisations to win more women and organisations in Nepal to join the preparations for the 2 <sup>nd</sup> WWC and support the United Women's Alliance. That means we still have to realise decision no. 14 from Kathmandu from March 2015. Unanimous
5	Immediately the continental/regions of Africa, Latin America, Middle East have to elect their members for the IOC. To be able to work, the IOC has to have decisions from the coordinators. Unanimous
6	The fee for the WWC includes only the conference, not the food and not the accommodation. The amount of the fee has to be decided upon by the coordinators

	<p>as soon as possible, at the latest October the 20<sup>th</sup>. Before then the main costs have to be clarified. The Nepal coordinators take responsibility to make a proposal to the coordinators. Unanimous</p>
7	<p>- We need the hall (venue) for six days - We need about 15 tents for six days Unanimous</p>
8	<p>The participants are responsible to book their accommodations by themselves. The Nepal coordinators make a list for different hotels and guest-houses, which will be published on the website. They give an orientation for the prices and try to make an arrangement with hotel owners for discount for guests of WWC. The list must be given by the 1st of December. Unanimous</p>
9	<p>The 8 women's organisations of Nepal arrange with local people to sell food for the participants (they will organise small food stores/stalls.) Unanimous</p>
10	<p>All participants are themselves responsible for their transportation from the airport to the venue/the hotel and from the hotel to the venue. The Nepal coordinators give an orientation how much the taxi costs are. Unanimous</p>
11	<p>Every person who has registered, gets an information letter, about the situation in Nepal (weather, Visa and so on). This letter is the task of the IOC. This letter will also be published on the website. Unanimous</p>
12	<p>The responsibility for the rally and the opening ceremony is taken by the United Women's Association. About the program and the speakers, they make a proposal to the world coordinators. Unanimous</p>
13	<p>The responsibility for the coordination of the workshops is taken by the Middle East regional coordinators. That means to mobilize women to take the responsibility for the workshops, to guarantee all important issues etc. It also means to organize the program, which workshop will take place in which tent etc. The IOC makes an information letter in which it is clarified what the women that want to organise a</p>

	<p>workshop have to do.</p> <p>Unanimous</p>
14	<p>The United Women's Association of Nepal is responsible for the translators in the workshops. In the workshops the translation will only be in English and Nepali. The translation of the documents will be done in advance and Nepal needs at least two weeks before the conference to be able to translate the main documents/ the main issues of the workshops. Unanimous</p>
15	<p>The responsibility for organising the General assembly of delegates including the management of the translation and the office will be taken by the European coordinators. <b>All</b> coordinators are responsible to find enough translators. The European coordinators will work closely with the Nepali coordinators to manage the translation tasks. The United Women's Association will submit the name of the contact person at the latest on the 1<sup>st</sup> of October to the European coordinators. Unanimous</p>
16	<p>All country reports have to be submitted not later than 1 December to the continental coordinators. These will be the basis for the continental reports which will be drafted by the continental coordinators by the 1<sup>st</sup> of February. The coordinators have to collect the reports for their continent/ region and send it to Menu (Sri Lanka) / Asian coordinators.</p> <p>The Asian coordinators in the person of Menu make a CD with all country reports. The reports must be in the form of decision no. 9 of the 2<sup>nd</sup> World Meeting of Coordinators. The maximum is five pages. (Bulewa collects the reports from Africa, Monika from Europe, in the Middle East the contact person still has to be decided upon.) Menu will coordinate with Susana of Latin America.</p> <p>In each continent the continental report should be worked out by a team and has to be finalised by the coordinators of the continent before published. (With pictures, the limit is 15 Minutes, that means maximum 3 pages text.)</p> <p>The continental reports have to be translated by the translation team before the conference, therefore they have to be submitted to the team by the 1<sup>st</sup> of February.</p> <p>Unanimous</p>
17	<p>The African coordinators are responsible for the song contest. They work closely together with "Rebell". Rebell has to make a proposal to the world coordinators for the organisation of the song contest by the first of December, so that they can decided on</p>

	it. The groups that want to take part in the song contest have to register by the 1 <sup>st</sup> of December. Unanimous
18	The responsibility for the coordination of the three cultural nights will be taken by the continents, as was already decided upon. Unanimous
19	The responsibility for the registration and organisation of all parts of the mass program, except for workshops and cultural nights, is taken by the United Women's Association. (Dancing, singing, reading, book selling, information points, stalls, program to visit villages etc.). Unanimous
20	The office in Nepal has two main tasks: 1. Head office for the conference 2. Space for the eight women's organisations to meet and work together. The eight women's organisations look for volunteers to be the staff. Unanimous
21	The material for promoting the WWC will be drafted by the Philippines. They work it out by the 1. of January. Unanimous
22	1. We will create a central financial fund for the World Women's Conference 2016 2. The eight women's organisations will draft and submit a calculation on the main costs of the conference until the 1 <sup>st</sup> of October, 3. Upon consultation with their organisations all coordinators will work out how much they will be able to contribute to the central fund. The continental coordinators will submit the decision on the contribution to the central fund until 1 November, so we will know if we have enough money. This decision should be discussed in the countries and the organisations on the continents. 4. The financial committee will be composed of three persons: one from the IOC, one from the eight women's organisations of Nepal and one continental coordinator in the person of Saloua. 5. The central fund will include a budget for the cost of the mass mobilisation in Nepal as well as for the maintenance of the office. Unanimous
23	Saloua and Halinka will draft a letter for fundraising containing the history and goals of the WWC to be submitted to the continental coordinators on 1 October. Unanimous
24	The information letter and resolutions of the 5 <sup>th</sup> World meeting will be sent to all coordinators in addition with 1. the decisions

	<p>2. the 10 tasks of every country.</p> <p>3. Press statement.</p> <p>Unanimous</p>
25	<p>The costs of 5<sup>th</sup> World Coordinators Meeting will be paid out of the Asian fund. The Asian Coordinators will make an exact overview off the costs and will get the money back from the central fund. Unanimous</p>
26	<p>There will be a 6<sup>th</sup> World Coordinators Meeting directly before the WWC in 2016 in Kathmandu. The exact date and agenda will be fixed later. Unanimous</p>